



**Electric Board
DRAFT MINUTES**

**REGULAR MEETING
March 20, 2019**

The Electric Board convened in a Board Meeting on March 20, 2019 at One Texas Center, 505 Barton Springs Road, Room 1300, Directors Conference Room, Austin, Texas.

Board Chair Pomikahl called the Board Meeting to order at 10:00 a.m.

Board Members in Attendance: Randy Pomikahl, David Johnson, Delwin Goss, Robert Bowne, , Gabe Flores, and Ben Brenneman

Members Not in Attendance: David Dixon, Robert Schmidt, Nicole Stasek and, Mark Weaver

Staff in Attendance: Richard Anderson (DSD), Rick Arzola (DSD), Eric Zimmerman (DSD), Marty Starrett(DSD), Beth Culver(DSD), Hyatt Dunn(DSD), Carl Thompson (DSD) and Mitchell Tolbert(DSD)

1. **CITIZEN COMMUNICATION:** None
2. **APPROVAL OF MINUTES:** The minutes from the December 19, 2019 meeting was approved. Vice Chair member Johnson made a motion to accept the minutes. Board member Goss seconded, and the motion passed 6-0
3. **DISCUSSION AND POSSIBLE ACTION:**
 - a. **Update Austin Criteria-** DSD informs the board that the next quarterly stakeholder's meeting with Austin Energy is April 26th and that it intends to improve its communication with Stakeholders. Announcement is to attain a list of electrical contractors from the service center and sent an invite and as well as the ICMJTC. DSD Carl Thompson mentions that there were no indications from Austin Energy that they were going to wait to try to coincide with the next electrical ordinance. That they (AE) were pushing forward as quickly as possible to get their 2015 version in place. Meetings with AE and DSD, all pertains to electrical items that were passed the point the service which complicated items. And assured DSD that quarterly meetings with AE to work on those items.
 - b. **Update Contractor Registration:** DSD staff member Beth Culver tells the board that shortly after the February 20 meeting, House Bill 2014 was introduced. The bill is currently in licensing administrative procedures committee. Feedback from this bill would prevent DSD from provided service that we already provide and those DSD are interested to provide. This bill defines occupational license as a license, permit, registration certificate or other authorization that is issued by a licensing authority, ordinance, rule, regulation, policy or law for an individual to engage in an occupation. DSD is concern with this and will have to work with the law department. Board still

remains firm on enforcement on this registration process so we know is who is licensing contractor working in the city.

c. Eletrical Inspection Update. Eric Zimmerman of Residential Inspections with DSD updates the board that three of his new hired electrical inspections have been release to field duties. One person from the Commercial electrical team has been assisting the residential team as a floater and are currently 2 business days behind. Also informs the board that 3 electrical inspectors are currently in training which will cause a little delay in inspections but does not see right now going beyond 2 days behind in inspections. One vacancy for an electrical inspector has been closed and currently working with HR for hiring purposes, leaving 11 FTE's on staff. Marty Starrett with Commercial inspections with DSD are now same day inspections. Questions from the board about if there is any ordinance in place that says anything about a time frame when inspections have to be done, Staff explains that DSD has performance goals and are trying to achieve a 90% of inspections that were called in, completed in a 24 hour period and a 100% in a 48 hour period. Eric tells the board that his residential inspections are about 40% fail rate due to contractors not being ready. Board applauds staff for returning calls and informing them when they will be out for inspections, so that inspections are not missed. Board ask a question about training and consistency, Staff informs the number one goal was to catch up and the second was to have quality control inspections followed by having meetings with the team on a regular basis and discussing items that have come up in the field.

d. Work Group Update – Chair Pomikahl goes over Strategic Long time goals that were formulated by himself, David Johnson and Marty Starrett. Board made a motion to approve the goals. Board member Bowne makes a motion to approve the longtime Strategic goals and objectives, board member Brenneman second the motion. Motion passes 6-0.

4. FUTURE AGENDA ITEMS:

- a. Update Austin Criteria Manual
- b. Update on Contractor Registration
- c. Electrical Inspections training update

6. ADJOURN:

A motion to adjourn the meeting was made by Board member Goss and second by Bowne for a 6-0 vote. The meeting adjourned at 10:45 a.m.